December 2017

Dear Parent(s)/Carer(s)

End of Term Arrangements

I am writing to advise you of the arrangements leading up to the end of term and the details for the new term in January 2018.

1. **Thursday 14th December**
   BBAO Christmas Show; Parent(s)/Carer(s) are invited to attend at 2:00pm, students can be taken home by Parent(s)/Carer(s) that attend at the end of the show.

2. **Friday 15th December**
   Christmas Jumper Day/Christmas lunch; students may wear a Christmas jumper to school or will have the opportunity to make decorative Christmas accessories. Christmas lunch will be offered to all students, please let us know if your child usually has packed lunch but would like a school dinner on this day.

3. **Monday 18th December**
   Academic Review Day, please see enclosed letter. We hope to see all Parent(s)/Carer(s) and students at their allocated times.

4. **Tuesday 19th December**
   End of term reward trip, full details will follow.

5. **Wednesday 20th December**
   Last day of term, school finishes at **12.25pm**. Taxis will be informed to collect students at the earlier time (if you usually collect your child from school, please arrange to collect them at 12.25pm).

6. **Wednesday 3rd January 2018**
   Start of new term, students are expected in school at 8:30am.

7. **Tuesday 30th January**
   Staff training day; school will be closed for students all day.

May I take this opportunity to wish you all a very merry Christmas and a prosperous New Year.

Yours sincerely

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Head of School
Bromley Beacon Academy, Orpington Campus

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