

15th July 2020

Dear Parents/Carers and Students,

Firstly, I would like to take this opportunity to thank you all for your support and cooperation throughout this unprecedented time of school closure. I know you will also want me to thank my team of staff who have worked so hard to ensure we have kept in touch with the students and to set remote tasks to support their progress while working at home. We are so looking forward to returning to a **full** re-opening for all students in September.

Students who have returned to site prior to the summer break will already be familiar with our new processes and expectations. However, I need all parents/carers to **read the following guidelines carefully** in preparation for our return date of **Thursday 3rd September**.

- School will be open five days a week from 8.45 am – 3.00 pm.
- All students will be expected to return in line with government direction. School is compulsory and we will follow our usual attendance procedures if students do not return.
- We are returning to a full curriculum and timetable.
- Students will be taught in class ‘bubbles’ in line with DfE guidance and will be taught by their Class Staff in KS2. In KS3 Staff students will be taught by specialist staff for all lessons.
- Students must wait in their cab/transport until they are directed to line up, outside of the Sports Hall.
- All students must have their temperature taken prior to entering the school.
- All students must wear uniform.
- Students must use the same desk for every session. They must wipe this desk upon entry to, and exit from, the classroom.
- Students will be asked to remove face coverings before entering the site.
- Students will be offered a hot meal option at lunchtime. Lunchtimes will be separated to assist with social distancing guidelines and lunch will be eaten in classroom ‘bubbles’.
- Students will be assessed on return and offered some 1-1 support to assist with progress which may have been impacted during the period of school closure.
- We are continuing with a remote learning platform called ‘Class Dojo’. Students and parents, who have not accessed the system during the school closure will be assigned log in details and work will be uploaded by staff for students to access remotely. This will be used to support learning in school from September but will also be in place should there be any reason, moving forward, when the school has to close again.
- Parents/carers are expected to communicate with the school in the usual way if their child is unwell.

It is very important that all parents and students understand that school will not be operating as you remember it. We are having to adapt to a new normal. It is crucial you read the new operational conditions above and agree to abide by them. Any student failing to comply will be immediately removed from site and returned to remote learning.

Free School Meals

For parent/carers that are entitled to Free school Meal vouchers, this will continue throughout the summer holiday period. Vouchers will be emailed or posted in the usual way and will cover the period from Monday 27th July until Friday 4th September. You should expect to receive your voucher to arrive by 27th July so please keep an eye on your email inbox. We will not be able to access vouchers or make any changes for this period so please ensure you have given current email addresses.

Summer break:

Welfare calls will not continue for students during the summer holiday. We have appreciated your engagement with these. If you do require any assistance during the summer, support will be available on my mobile number below. **Please note this is for emergency use only.**

Please note that we are regularly updating our school, staff and student risk assessments. If your circumstances change over the summer please do keep us updated with any information of which you feel we should be aware.

We are very grateful for your continued support and wish you an enjoyable and safe summer break.

Very Best Wishes,
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